



## 2019–20 Emergency School Closure Waivers

Washington state law (RCW 28A.150.220) provides the minimum requirements of the statewide instructional program of basic education that a local education agency (LEA) must offer. LEAs include public school districts, state-tribal education compact schools, and charter schools. Each school year must consist of a minimum of 180 school days. LEAs must also provide at least 1,000 annual instructional hours to students in kindergarten through 8th grade, and at least 1,080 annual instructional hours to students in grades 9–12 (a district-wide average of at least 1,027 hours in grades 1–12)., LEAs receive state funding based on the number of students who are enrolled in the district for an average of 1,027 instructional hours over 180 school days.

The Office of Superintendent of Public Instruction (OSPI) is authorized under RCW 28A.150.290(2) to waive the school day and average instructional hour requirements for LEAs in the event of unforeseen emergency events, including epidemics. On April 29, 2020, OSPI adopted temporary emergency rules (chapter 392-901 WAC) establishing the terms and conditions governing LEAs' entitlement to state funds during the 2019–20 school year due to school facilities closures caused by the novel coronavirus (COVID-19) pandemic and other unforeseen emergency events. LEAs that meet those terms and conditions will receive their full annual allocation of state basic education apportionment for the 2019–20 school year.

The governing board of an LEA seeking an emergency school closure waiver under chapter 392-901 WAC must adopt a resolution approving a continuous learning plan by May 29, 2020. An approved continuous learning plan must:

1. Offer educational engagement, planned by staff, as directed by the administration and governing board for all enrolled students;
2. Include the LEA's school year calendar, including a weekly schedule of staff and student engagement following March 17, 2020;
3. Provide a process for the LEA to determine which learning standards are most essential;
4. Establish an LEA- or school-based system of collecting student engagement information; and
5. Award academic grading as specified in WAC 392-901-030(4) and OSPI's guidance on grading during the COVID-19 pandemic.

If an LEA does not meet the statutory minimum 180 school day requirement, its school year must be extended by five additional school days (but is not required to extend beyond June 19, 2020).

**The Emergency School Closure Waiver Application (on the next page) must be submitted by all LEAs requesting a waiver of instructional hours or school days that the LEA was unable to offer due to the COVID-19 pandemic or other unforeseen emergency events.**

If an LEA offered 180 school days **and** an average of 1,027 hours to all enrolled students, the LEA **must** provide evidence of the following (as Word or PDF files, no weblinks) to [waivers@k12.wa.us](mailto:waivers@k12.wa.us) by 5 pm on June 30, 2020:

1. The LEA maintained the school day and instructional hours requirements immediately following school facilities closure.
2. The LEA governing board adopted a resolution approving the continuous learning plan.
3. The implemented continuous learning plan meets the minimum standards for continuous learning as provided in chapter 392-901 WAC.
4. The LEA must submit a copy of its adopted continuous learning plan.



## 2019–20 Emergency School Closure Waiver Application

Local Education Agency (LEA): <b>Woodland School District #404</b>	
LEA Superintendent or Lead Administrator: <b>Michael Z. Green</b>	
Email: <b>greenm@woodlandschools.org</b>	Phone: <b>360.841.2700</b>

OSPI adopted temporary emergency rules (chapter 392-901 WAC) establishing the terms and conditions governing school districts' entitlement to state funds during the 2019–20 school year due to school facilities closures caused by the novel coronavirus (COVID-19) pandemic and other unforeseen emergency events.

**To be considered for the 2019–20 Emergency School Closure Waiver, please submit the following documents (as Word or PDF files, no weblinks) to [waivers@k12.wa.us](mailto:waivers@k12.wa.us):**

1. Emergency School Closure Waiver Application (this form)
2. Adopted Continuous Learning Plan
3. LEA's amended 2019–20 school year calendar

### Waiver Requested

*(choose one)*

#### HOURS & DAYS WAIVER

For the 2019–20 school year, the LEA will not meet the statutory instructional hours and will not provide 180 school days.

**The LEA affirms the following (check all that apply):**

- The LEA governing board reviewed this waiver application and supports the emergency waiver request submittal.
- The LEA has implemented a plan for continuous learning for all students.
- The LEA's implemented plan for continuous learning meets the minimum standards for continuous learning as provided in chapter 392-901 WAC.
- The LEA governing board adopted a resolution approving the continuous learning plan.
- The LEA extended the school year by a minimum of five additional school days beyond the final regularly scheduled school day of the school calendar previously adopted for the 2019–20 school year.
- The LEA has submitted its continuous learning plan to OSPI.

#### HOURS ONLY WAIVER

For the 2019–20 school year, the LEA will not meet the statutory instructional hours but will provide 180 school days.

**The LEA affirms the following (check all that apply):**

- The LEA governing board reviewed this waiver application and supports the emergency waiver request submittal.
- The LEA implemented continuous learning opportunities for all enrolled students immediately following the statewide closure of school facilities beginning March 17, 2020.
- The LEA's implemented plan for continuous learning meets the minimum standards for continuous learning as provided in chapter 392-901 WAC.
- The LEA governing board adopted a resolution approving the continuous learning plan.
- The LEA submitted its continuous learning plan to OSPI, demonstrating continuous learning for all enrolled students commenced on March 17, 2020. The plan should include evidence that all students were provided the opportunity to engage in educational activities.