



## Welcome to Woodland!

**Please have the following documents ready in order to enroll your student:**

- Student Proof of Residence
- Student Birthdate Verification
- Student Immunizations
- Student Transcript (High School Only)

### Acceptable Documents

**Proof of Residence - Acceptable Documents include:**

- Utility Bills - Water, Sewer, PUD, or Cable
- Agreements - Mortgage, Rental, or Lease
- Insurance Policy - House or Renters
- Public Agency Documents - DSHS, Courts, Etc.
- Payroll - Current Payroll Check Stub with Name and Address

Pictures of the outside of envelopes, or junkmail are not considered proof of residence. Please black out account numbers or sensitive information prior to uploading.

- If you cannot provide a proof of residence document because you are living with someone and do not have bills in your name, you will need to submit a proof of residence document for the person you live with, along with a copy of their drivers license in order for it to be considered valid proof.
- If you cannot provide a proof of residence because you are in a homeless/displaced situation, please make sure to fill out the Student Housing Questionnaire to let us know of your status.

### Birthdate Verification

The Woodland School District will accept any of a variety of documents for purposes of verifying a student's age/birthdate including:

- Birth Certificate
- Passport
- Entry in a Family Bible
- Adoption Record
- Affidavit from a Parent (notarized)
- A Previously Verified School Record

## Immunizations

Providing immunizations to the school at registration is the responsibility of the parent, and need to be provided as part of the initial registration process. Woodland is not responsible for requesting immunizations from previous schools. Acceptable forms of immunization records are:

- A printout of immunization records from the child's doctors office. Must have the child's name and the doctor's name and office on it.
- A copy of the Student Immunization Card - The card must have a stamp with the doctor's information on it.
- Certificate of Immunization Status form printed out via the State Department of Immunization website. Families who have received all their shots in WA , may print their immunizations online. Visit [MyIrr Mobile](#) to sign up.
- A Certificate of Exemption form signed by the doctor.

***All Students must be up to date on immunizations, or have a signed exemption form in order for enrollment to be processed. If your student is not up to date on his/her shots, you will need to wait to enroll until they have received their next round of shots.*** If your student is not up to date on immunizations due to being foster, or experiencing homelessness, please contact the District Registrar for guidance.

## Transcript

This is a required document for all 9-12th grade students. Please obtain a copy of your student's transcript from their school. The transcript is used as a means of properly scheduling your student. Students cannot be fully enrolled without it. Many times school offices are closed over the summer so please be proactive about obtaining this document. If Woodland has to request the transcript directly from the school, it will result in a delay of your student's enrollment.