



**CLOCK HOURS SERVICE AGREEMENT
FISCAL YEAR 2017-2018**

**EDUCATIONAL SERVICE DISTRICT NO. 112
2500 NE 65th Avenue
Vancouver, WA 98661-6812**

Parties to the Agreement:

Educational Service District No. 112, hereinafter referred to as "ESD112", and Woodland School District No. 404, 800 Second St, Woodland, WA 98674, hereinafter referred to as the "District".

CLOCK HOUR SERVICES – FEE STRUCTURE ELECTION FORM	
The purpose of this Agreement is select the fee structure for clock hour services provided by ESD112 to the District.	
Contract Number: 18027- 030	Contract Period: 2017-2018 school year
<i>2016-2017 Prior Year Participation Option Selection:</i>	
Financial Selection: Please check one option for the 2017-2018 school year.	
<input checked="" type="checkbox"/> OPTION A	
<ul style="list-style-type: none"> District pays an annual fee of \$12.50 per certificated staff member, based on the State Personnel Report (S-275) records Exhibit A identifies the terms and conditions for this option selection District Fee Due: \$1,890.75, payable October 1, 2017. 	
<input type="checkbox"/> OPTION B	
<ul style="list-style-type: none"> District pays an application fee of \$25 per clock hour course submitted to the Clock Hours Advisory Committee Individuals pay a \$2 registration/transcript fee per clock hour For Option B selection, Exhibit A does not apply. 	

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This Agreement consists of this signature page and **Exhibit A, Terms & Conditions for Option A Selection**. Signed versions of this Agreement transmitted by facsimile copy or electronic mail shall be the equivalent of original signatures on original versions.

IN WITNESS WHEREOF, the District and ESD112 have executed this Agreement on the date and year indicated below.

WOODLAND SCHOOL DISTRICT NO 404

AUTHORIZED SIGNATURE:

DATE:

EDUCATIONAL SERVICE DISTRICT NO 112

AUTHORIZED SIGNATURE:

DATE:

ESD112 INFORMATION

REV ACCT NO:	1684 12 822
DEPT APPROVAL	xx
BUDGET APPROVAL	xx
BUS SVC APPROVAL	xx

SIGN DATE & RETURN by 6/30/17:

Internal Accounting
Educational Service District No. 112
2500 NE 65th Avenue, Vancouver WA 98661
Email: districtcontracts@esd112.org

Woodland School District No. 404
Contract No. 18027-030
Clock Hour Services – Fee Structure Election

EXHIBIT A
TERMS & CONDITIONS FOR OPTION A SELECTION

IT IS MUTUALLY AGREED THAT,

1. Educational Service District No. 112 (ESD112) will be identified as an approved clock hour provider for the District and will provide the following:
 - A. Processing of completed applications for clock hour classes/workshops prior to their submission to the regional clock hour committee;
 - B. Necessary forms and printing;
 - C. All state-required record keeping for the participants and the District;
 - D. An annual transcript for each certificated staff member to the participating district personnel office with a copy of the participants.
2. For the above services the District will pay a fee of \$12.50 per certificated staff member they employ. Billing will be based on the number of certificated staff listed in the 2016-2017 State Personnel Report (S-275).
3. The District will pay the amount of **\$1,890.75**, which is due and payable on October 1, 2017.
4. ESD112 and the District agree to comply with all laws that prohibit discrimination on the basis of race, creed, religion, color, national origin, age, families with children, sex, gender expression or identity, honorably discharged veteran or military status, marital status, sexual orientation, or non-job-related physical, sensory, or mental disabilities, or use of a trained guide dog or service animal. Inquiries regarding compliance and/or grievance procedures for ESD112 may be directed to ESD112 at its address above.