REMOVAL/RELEASE OF STUDENT DURING SCHOOL HOURS

The board recognizes its responsibility for the proper care of students during school hours. Students ~~shall~~ will not be removed from school grounds, any school building or school function during school hours except by a person ~~duly~~ authorized ~~in accordance with~~according to district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the superintendent or principal evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal. The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal ~~shall~~ will attempt to reach the student's parent to inform him/her of the school's action and to request that he/she come to the school for the child. If the principal cannot reach the parent, the student ~~shall~~ will remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

Cross Reference:	Board Policy	3418	Emergency Treatment
		4411	Relations with Law Enforcement, Child Protective Agencies and County Health Department
Legal Reference:	RCW	28A.605.010	Removing child from school grounds during school hours--Procedure

Adoption Date: October 8, 2003
Woodland School District #404