

NONRESIDENT STUDENTS

Consistent with Chapter 28A.225 RCW, any student who resides outside the district may apply to attend a school in the district or file the parental declaration of the intent to provide home-based instruction and enroll for ancillary services, if any. All applications for nonresident attendance or home-based instruction will be considered on an equal basis. The district shall provide information on inter-district enrollment policies to nonresidents on request. The district will not charge any transfer fees or tuition costs for enrolling eligible nonresident students.

A parent or guardian shall apply for admission on behalf of his or her child by completing the appropriate district application. The superintendent shall develop an application form which contains information including, but not limited to, the current legal residence of the child and the school district in which he or she is currently enrolled or receiving home-based instruction, the basis for requesting release from the resident district and the specific building and grade level (elementary) or course offerings (secondary) in which the student desires to be enrolled if accepted by the district.

A student who resides in a district that does not operate a secondary program will be permitted to enroll in secondary schools in this district in accordance with state law and regulation relating to the financial responsibility of the resident district.

Eligibility of transfer students to participate in extra-curricular activities shall be subject to the rules of the Washington Interscholastic Activities Association.

Standards for accepting or rejecting an application

The superintendent will accept or reject an application for nonresident admission based upon the following standards:

- A. Whether the grade level, class, or programs at the building in which the student desires to be enrolled has the capacity for additional students;
- B. Whether accepting the students would result in the district experiencing significant financial hardship. (“financial hardship” does not include routine programmatic costs associated with serving additional disabled or non-disabled students);
- C. Whether appropriate educational programs or services are available to improve the student’s condition as stated in requesting release from his or her district of residence;
- D. Whether the student’s disciplinary records or other documentation indicate a history of violent or disruptive behavior or gang membership (a gang means a group of three or more persons with identifiable leadership that on an ongoing basis regularly conspires or acts in concert mainly for criminal purposes);

- E. Whether the student has been expelled or suspended from a public school for more than 10 consecutive school days, in which case the student may apply for admission under the district's policy for readmission and reengagement of suspended or expelled students; and
- F. Whether enrollment of a nonresident student would conflict with a district innovation academy cooperative under 28A.340.080.

Admission or denial: Notice of decision and appeal of decision

In order to ensure adequate space in schools and classrooms for resident students it will be the practice of the district to prioritize admission of students as follows:

- 1) Children of full-time school district employees as defined below;
- 2) Out of District students who were enrolled in prior years will be considered first for readmission in subsequent years. This will include students who previously lived within the Woodland School District Boundaries, move outside of the district and wish to continue enrollment in Woodland Schools;
- 3) Siblings of students in first and second tier above;
- 4) Students who produce bona fide evidence that they intend to reside within Woodland School District Boundaries during the school year for which they are requesting admission. Bona fide evidence will include a lease agreement, purchase and sale agreement, construction agreement, etc.;
- 5) All other students.

The Superintendent shall provide all applicants with written notification of the approval or denial of a nonresident student's enrollment application in a timely manner. The district may, if class sizes appear to edge toward class size limits, withhold approval of admission until classes have started and available space is verified. If the student is to be admitted, the superintendent shall notify the resident district and make necessary arrangements for the transfer of student records.

If the application is denied, the Superintendent will notify the parent or guardian of the reason(s) for denial and the right to petition the board of directors, upon five business day's prior notice, for review of the decision and to have a hearing before the board at its next regular meeting. Following the hearing by the board, a final decision will be promptly communicated to the parent in writing.

The final decision of the district to deny the admission of a nonresident student may be appealed to the Superintendent of Public Instruction or his or her designee pursuant to the process detailed in RCW 28A.224.230(3)

Children of full-time employees

- 1. Pursuant to RCW 28A.225.225, a nonresident student who is the child of a full-time certificated or classified employee will be permitted to enroll:
 - a. At the school to which the employee is assigned;

- b. At a school forming the district’s kindergarten through twelfth grade continuum which includes the school to which the employee is assigned; or
 - c. At a school in the district that provides early intervention services pursuant to RCW 28A.155.065 and/or preschool services pursuant to RCW 28A.155.070, if the student is eligible for such services.
2. The district may reject the application of a student who is the child of a full-time employee if:
- a. Disciplinary records or other evidence supports a conclusion that the student has a history of convictions, violent or disruptive behavior or gang membership; or
 - b. The student has been expelled or suspended from a public school for more than ten consecutive days (however, the district’s policies for allowing readmission of expelled or suspended students and the required reengagement procedures under this rule must apply uniformly to both resident and nonresident applicants seeking admission, pursuant to RCW 28A.225.225(2)(b)); or
 - c. Enrollment of the nonresident child would displace a child who is a resident of the district.
3. If a nonresident student is the child of a full-time employee and has been enrolled under Section 1 above, the student must be permitted to remain enrolled at the same school or in the district’s kindergarten through twelfth grade continuum until:
- a. The student completes their schooling; or
 - b. The student has repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations.

Cross References:	Board Policy	3120	Enrollment
Legal References:	RCW	28A.225.220	Adults, children from other districts, agreements for attending school-- Tuition
		28A.225.225	Applications from nonresident students or students receiving home-based instruction to attend district school — School employees’ children — Acceptance and rejection standards — Notification
		28A.225.240	Apportionment credit
		28A.225.290	Enrollment options information booklet
		28A.225.300	Enrollment options information to parents

WAC

392-137

Finance--Nonresident attendance

| Revision Date: November 9, 2015

Adoption Date: May 11, 2005

Woodland School District #404