

Go Green and Save*

If you are on direct deposit you will no longer receive monthly statements! With employee access you are able to see your current payroll information including wages and deductions as soon as payroll is completed.

If you would like to continue to receive your direct deposit statement for the please sign and date this form below and return it to the Payroll Department.

I would like to continue to have my monthly direct deposit statement.

Print Name

Employee Signature

Date

* By not sending out paper copies we can save natural resources and employee time.