

Woodland School District #404

800 Second Street, Woodland, WA 98674

(360) 841-2700 • (360) 841-2701 (fax)

Facility Fee Schedule and Information

- A facility application is necessary to use our facilities.
- Fees, applications, and other necessary paperwork must be completed two weeks prior to the event.
- Service groups, churches, recreational groups, clubs, and some other groups need to supply a certificate of insurance, naming Woodland School District #404 additionally insured.
- You must read and distribute the information on sudden cardiac arrest and concussions and complete a Parent-Org agreement from the website under the **Other Forms** section.

Level 1a -- School Related, District Employee Groups.

Level 1b – Local Youth Sports and Recreation Groups, Scouts, Government Agencies, Community Colleges.

Level 2 -- Individuals, Church Groups, Service Clubs, Fraternal Organizations/Clubs, and Non-Local Youth Sports and Adult Recreational Groups.

Level 3 -- Private, Commercial, or Non-School Related Fundraising Enterprises.

Facility	Level 1a	Level 1b	Level 2	Level 3
Classrooms	\$0	\$7.50hr/\$40day	\$30hr	\$60hr
<u>WMS Commons & Yale Gymnasium</u>	\$0	<u>\$15hr/\$75day</u> <u>\$7.50hr/\$40day</u>	\$30hr	\$100hr
<u>WHS Commons, & WMS Auditorium, Gyms (Except Yale)</u>	\$0	<u>\$15hr/\$75day</u>	\$50hr	\$100hr
<u>Gyms and Elementary School Gym/Cafeterias</u>	\$0	<u>\$15hr/\$75day</u>	\$50hr	\$100hr
Locker Rooms	\$0	\$7.50hr/\$40day	\$30hr	\$60hr
Athletic Fields-WMS Stadium, WHS Varsity Fields (see field maps)	\$0	\$25 hr/\$100 day- + Striping costs	\$25hr	\$100hr

Other Fields-NF, WMS-CE fields B through H, (see field maps)	\$0	Application Fee	Application Fee	Application Fee
WHS Stadium Field and Track	\$0	\$50 hr/\$200 day	\$100hr	\$200hr
Stadium Lights	\$0	\$25hr	\$50hr	\$75hr

***On-site supervisory staff may be required.**

These additional fees may apply:

Supervisory/Kitchen/Technical/Security/Custodial Staff - 175% hourly rate (overtime + benefit costs) with a minimum of two (2) hours per negotiated union agreement. Food service staff must supervise the kitchens.

Garbage fee - any events where food or drinks are allowed - \$15

P/A system setup fee:			
Level 1a	Level 1b	Level 2	Level 3
\$0	\$25day	\$50day	\$100day
Turnkey Fee- required additional staff to open and close the facility, under certain circumstances.			
Level 1a	Level 1b	Level 2	Level 3
\$0	\$25 (per lock/unlock)	\$40 (per lock/unlock)	\$50 (per lock/unlock)
Application Fee			
Level 1a	Level 1b	Level 2	Level 3
\$0	\$10	\$25	\$50

- If the custodian or turnkey isn't notified ahead of time, and must wait for applicant more than 15 minutes, another fee will be added.
- During the week, are only open until 9:30 p.m.
- Facilities close at 11:00 p.m. on weekends.
- Rental times include setup and cleanup time.
- There is limited equipment and furniture available for on-site use only.